

Plymouth Growth and Development Corporation

Wednesday, June 20, 2018

Park Plymouth Office 40 Court St., Floor 1 Unit 1, *6:30 PM*

Gray building on the corner of Court & North Russell, rear entrance from parking area, down one level, around to the elevator area, use the entry door to Park Plymouth across from the elevator

Agenda Items

Call to order

Public comment

PCVB map - Paul McAlduff

CAPITAL PROJECT UPDATES

Project Status

S. Russell St. Deck

- Utility Pole and Sheet Piling Schedule
- Removal of Unsuitable Soil/Contaminants

Main St. Ext. Parking Garage Design

- DRAFT 25% Schematic Design Report w/ cost estimates
- Next steps

Middle St. Parking Lot Improvements

- Installation of planters
- Final sealcoat and striping

Water 4 Lot Solar Lighting Installation

- Building permit issued 6/15
- Installation begins in the week of 6/25

Office Building Acquisition RFP

- Property Appraisal Report - 6/19
- Phase I ESA & Asbestos On-Site Survey - 6/21
- Next steps

Other

OPERATIONAL ITEMS

Update on preparations for paid parking

- Complus end of month numbers
- WF4 paystation pad
- Citation and rate changes
 - Meter, Paystation and Passport
- Passport link for a reduced rate day pass

Other

- Additional enforcement personnel
- Enforcement personnel wage recommendation

OTHER PGDC ITEMS

- Minutes to be approved
- Financial matters
 - Resignation letter and suggestions for a new Board member
 - Invoice payment procedures and account records processing
 - Election of a new Treasurer
 - Bills, financial statements, operational expenses, budget, audit
 - Status of LOC application with Rockland Trust
- A staff member review
- Executive Director position

EXECUTIVE SESSION

If necessary, temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)

- Call the Executive Session to order

Building acquisition

- Call for a motion to adjourn the Executive Session (roll call vote)
- Call the public meeting back to order

Other Business

Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting

Adjourn